

# What Went Well Framework



1

## Celebrating Successes

Outline the positive outcomes, achievements, or progress accomplished during the project or period of time.

- Offer specific examples and, if feasible, quantify the results.
- Articulate the factors contributing to these successes and how they played a pivotal role in achieving goals.

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## Addressing Setbacks

Recognise and list out the challenges, setbacks, or failures encountered throughout the project or period.

- Present concrete examples, what were the repercussions experienced.
- Analyse the reasons behind these setbacks
- Propose alternative strategies that could have mitigated or prevented them.

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## Continuous Improvement Focus

Draw insights from both successes and challenges to pinpoint areas for improvement in future projects or periods.

- Provide clear recommendations and actionable steps.
- Articulate how implementing these improvements could lead to more favorable outcomes and results.



The What Went Well Framework gains greater depth by incorporating an additional section to accommodate TEAM questions.

This supplementary segment ensures that every participant departs the discussion with a comprehensive understanding, fostering continuous improvement for future projects.



## Team Questions and Clarifications

- Document any lingering questions or uncertainties that require resolution before proceeding.
- Emphasize the significance of these questions and specify the necessary information or actions needed for resolution.

This comprehensive approach ensures a thorough exploration of the project or period of time being analysed.

It encourages proactive problem-solving.

It sets the stage for continual advancement in team performance.

## Benefits

- Develops NO BLAME culture
- Removes biased opinions
- Sets standards
- Reduces risk of repeating the same mistakes